



**2010 WILLIAM H. YOHLER  
MEMORIAL SCHOLARSHIP  
ELIGIBILITY REQUIREMENTS AND AWARD GUIDELINES**  
*Awarded by WGE Federal Credit Union*

1. Parents, guardian, or applicant must be a member of WGE Federal Credit Union at least one year prior to application deadline.
2. Application must be **received by 5:00 pm March 1, 2010**. Any application received after this deadline will be disqualified.
3. Recipient will be decided by April 1, 2010 and will be contacted by a member of the Committee.
4. Applicant must be a high school senior with a minimum grade point average of 3.0 on a 4.0 scale
5. Summary of Application Packet:
  - a. Completed Application (attach additional sheets if needed)
  - b. Essay
    - i. Applicant must submit a 700 to 800-word essay which thoroughly explores the following topic:  
***What volunteerism means to me; A description of my volunteer efforts and how volunteerism changed my life.***
    - ii. The essay must be keyed and double spaced in a 12-point non-italicized font.
    - iii. The Applicant's name cannot appear anywhere on the Essay.
    - iv. The Committee will use the Rubric Scale to score the essay.
  - c. Three letters of recommendation are required to accompany the application and essay.  
\*See accompanying Guidelines for Recommendation Letter.
    - i. One from a high school teacher of the applicant's choice.
    - ii. One from the applicant's guidance counselor.
    - iii. One from another person at least 18 years of age who is not an immediate relative.
  - d. Official copy of applicant's most recent academic transcripts
  - e. A recent, formal, head-shot photo of the recipient for use in communications concerning the Scholarship. Recipient authorizes use of their image in all official communications related to the award of the Scholarship.
6. Upon receipt of an application, a staff member of WGE who is not a committee member will assign a corresponding number to the essay so no names will be associated with the essays.
7. Violation of any guidelines described here in will automatically disqualify the applicant from consideration
8. If all of the applications submitted do not meet the criteria set forth, no recipient will be awarded for the year. In that case, two scholarships will be available the following year.
9. The recipient will be invited to attend the Credit Union's Annual Meeting for the formal announcement of the Scholarship winner. In addition, the previous year's recipient will be invited to Annual Meeting.
10. Recipient will be recognized on a plaque in the lobby of the main WGE office.
11. All applications and supporting materials will become the property of WGE Federal Credit Union and will not be returned to the applicant.
12. Recipient must be enrolled in a recognized accredited College, University, or Technical School to receive initial and subsequent scholarship awards. The WGE FCU Scholarship Committee may require the recipient to provide proof of enrollment or proof of accreditation for any College, University, or Technical School at any time.
13. Scholarship Award:
  - a. The 2010 the Scholarship will be paid in annual \$1,000 lump sum awards for a maximum of four consecutive years for a total scholarship award of \$4,000 for the recipient.
  - b. Recipient must maintain 3.0 GPA on a scale of 4.0 to receive disbursements.
  - c. Award will be paid directly to the school in which the recipient is officially enrolled for the award year.
  - d. Change of school or area of study will not nullify the award as long as the recipient maintains 3.0 GPA on a scale of 4.0 and recipient is continuously enrolled in a recognized accredited College, University, or Technical School.

14. Disbursal of Scholarship Funds

- a. The Scholarship award will be paid via check directly to the Bursar of recipient's school.
- b. Initial Disbursal
  - i. It is the sole responsibility of the Recipient to contact WGE FCU for disbursal. Failure on the part of the Recipient to contact WGE FCU and provide necessary documentation will result in forfeiture of all scholarship disbursals
  - ii. Recipient must provide WGE FCU with documentation showing official registration and fees due for the upcoming term
  - iii. Documentation must be presented to the WGE FCU Scholarship Committee no later than 48 hours prior to disbursal
  - iv. A copy of all documentation will be maintained by WGE FCU for its records
- c. Subsequent Disbursals
  - i. It is the sole responsibility of the recipient to contact WGE FCU for subsequent disbursals. Failure on the part of the recipient to contact WGE FCU and provide necessary documentation will result in forfeiture of all subsequent scholarship disbursals
  - ii. Recipient must maintain 3.0 GPA on a scale of 4.0 to receive subsequent disbursals
  - iii. Recipient must remain continually enrolled in a recognized accredited College, University, or Technical School for all four years of the Scholarship Award. If the Recipient is not continuously enrolled, then the Award is nullified and the Recipient will be disqualified from future disbursals. Re-enrollment will not reinstitute the Award.
  - iv. Recipient must provide WGE FCU with a copy of official transcript for the prior year and official documentation showing registration and fees due for the upcoming term.
  - v. The transcript and invoice must be presented no later than 48 hours prior to disbursal
  - vi. A copy of all documentation will be maintained by WGE FCU for its records

15. All decisions made by the Scholarship Committee are final.

The completed application packet should contain the following:

1. Completed Scholarship Application
2. Original essay
3. Three Letters of Recommendation (following Guidelines sheet)
4. Official copy of applicant's most recent academic transcripts
5. Recent, formal, headshot photograph of applicant

Completed application packet should be placed flat in a 9x12 manila envelope and must be *received* by WGE Federal Credit Union **no later than 5:00 p.m. March 1, 2010.**

Please address all envelopes to:

ATTN: Scholarship Committee  
WGE Federal Credit Union  
3700 West Bethel Avenue  
Muncie, Indiana 47304